

San Diego Park and Recreation Department Developed Regional Parks
Division

ANNUAL FINANCIAL STATEMENT

(Special Use Permit, Preferential Non-Exclusive Use & Occupancy Permit,
Advisor

For
Fiscal Year (July 1- June 30)

Date Submitted

SUP, PNEU&OP, Advisory, Organization

1. Balance at the beginning of last Fiscal Year		\$
2. Fiscal Year Receipts		
A. Membership Fees	\$	
B. Registrations	\$	
C. Food Sales	\$	
D. Donations	\$	
E. Admissions	\$	
F. Others	\$	
Total Receipts	\$	
3. Fiscal Year Expenditures		
L Contractual Services	\$	
J. Equipment/supplies	\$	
K. Petty Cash	\$	
L. Awards/prizes	\$	
M. Food/refreshments	\$	
N. Production costs	\$	
O. Others	\$	
Total Expenditures	\$	
4. Sub-total: (Receipts minus expenditures)		\$
5. Petty cash		\$
6 Total (#4 plus #5)		\$
7. New Balance (+ or - #1)		\$

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(Please complete portion on the back)

I certify that this is a true financial statement for the

for the Fiscal Year 20

Organization/Board

Organization/Board/Treasurer

Organization/Board Chair/President

Reviewed by Area Manager

Date Reviewed

Reviewed by District Manager

Date Reviewed

General Instructions: We understand that financial record keeping practices may vary among different organization. Certain sections or categories of this form may not apply to your organization, but may apply to others. If you wish to provide attachments, please do. It is important that you keep accurate records when handling money on public park land. Your cooperation is appreciated. Also, please be aware that the City Auditor may choose to audit financial records of any Organization operating by Permit on City park land.

May 31, 2005